

**Haryana State Rural Livelihoods Mission, Panchkula**  
**SCO No.54, 3<sup>rd</sup> & 4<sup>th</sup> Floor, Sector-05, Panchkula -134114**

**RURAL DEVELOPMENT DEPARTMENT**

Notice inviting bids for empanelment of taxi vendor for the office of Chief Executive Officer,  
Haryana State Rural Livelihoods Mission

Ref. No.: **HSRLM/DDU4K4/2024/2001**

Date: **03/07/2024**

The Haryana State Rural Livelihoods Mission (HSRLM) is a society under the Government of Haryana to implement the National Rural Livelihoods Mission (NRLM), MoRD, GoI and works for the empowerment of the poor and for poverty reduction by focusing on livelihoods of the poor and vulnerable sections of the society in rural areas.

HSRLM requires taxi services on need basis for outstation/ local journey from reputed Taxi operator/ Tour Operator / Service Providers, Agency/ Firms/ individuals who have more than 3 years of experience for providing quality services.

The intending parties will submit their proposals in the format, attached as Annexure-A till 15-07-2024 at the office of **Chief Executive Officer (CEO), Haryana State Rural Livelihoods Mission, SCO No. 54, 3<sup>rd</sup> & 4<sup>th</sup> Floor, Sector-05, Panchkula by 04.00 P.M.** The bid shall be submitted in a sealed envelope. Detailed Terms & Conditions of tender documents can be download from the HSRLM website <https://www.hsrlm.in>.


The dates for the submission of tender and processing are as under:-

| Particulars                    | Date       | Time             |
|--------------------------------|------------|------------------|
| Last date of submission of Bid | 17-07-2024 | Before 4.00 p.m. |
| Opening of Bid                 | 19-07-2024 | At 11.00 a.m.    |

In the event of any of the above mentioned date being subsequently declared as a holiday/ closed day for the office, the proposal will be opened on the next working day at the scheduled time.

The Haryana State Rural Livelihoods Mission reserves the right to reject any or all proposals without assigning any reason thereof.

Note:- Henceforth any changes in the schedule/ contents will not be published through newspapers and further changes will be updated only on the HSRLM website [www.hsrlm.gov.in](http://www.hsrlm.gov.in).

  
Chief Executive Officer  
Haryana State Rural Livelihoods Mission  
Panchkula



**EMPANELMENT OF TAXI VENDOR FOR THE O/o CHIEF EXECUTIVE OFFICER,  
HARYANA STATE RURAL LIVELIHOODS MISSION. PANCHKULA**

Bids are invited in sealed envelopes for empanelment of taxi vendor for the Office of Chief Executive Officer, Haryana State Rural Livelihoods Mission (HSRLM), SCO-54, Sector-05, Panchkula on need basis for outstation/local journey having specifications and facilities as mentioned in the tender document. Contract will be for an initial period of 01(one) year which can be extended on the basis of satisfactory services. The Bids must reach on the prescribed format attached as Annexure-A to the O/o Chief Executive Officer, Haryana State Rural Livelihood Mission, 3<sup>rd</sup> & 4<sup>th</sup> floor, SCO-54, Sector-05, Panchkula on or before 17/07/2024 by 04:00PM.

**The following conditions / eligibility criteria must be fulfilled by vendor:-**

1. Reputed Taxi operator Tour Operator/ Service Providers, Agency/ Firms/ individuals are eligible to participate in this tender. Attach a copy of Registration Certificate of the firm, Current insurance Certificate, TIN Number, PAN Number, Service tax/GST Registration Number etc. from the Competent Authority.
2. Vehicle must be registered under Motor Vehicle Act as commercial vehicle and have relevant permits across Pan-India and having GPS enabled, in order to ensure proper utilization of the vehicle by the concerned officer. The firm required to maintain Digital record of the same.
3. The Hiring rate shall be per KM vehicle on daily basis, covering all expenses towards fuel, running and maintenance of vehicles, cost of consumables/lubricants, insurance, permit fee and other charges including the salary (including overtime)/dues of the driver etc.
4. Taxi hired must be in good condition and not older than 5 years.
5. The Firm/Contractor will be reimbursed Rs. 200/- per night for stay of the driver on tour to the outstation after 11.00 P.M.
6. Toll tax as applicable from time to time shall be paid by the vendor firm / contractor. The same may be submitted with bills in original to this office for payment. Income Tax/sale Tax applicable, if any as per Income Tax rules shall be deducted from the monthly bills of the contractor / firm at source.
7. All payment to the firm, contractor will be made through electronic mode NEFT/RTGS/PFMS with-in 30 days after the journey performed and bills complete in all respect submitted to this office in original. For this the Firm/contractor will provide complete bank details like name, branch, account no. IFSC code, type of account etc.
8. If after award of the contract, the successful bidder (LI) fails to provide required number of vehicles/taxies ,the contract is liable to be cancelled along-with for feature of performance security deposit and other consequential actions such as black listing of the firm etc
9. The firm/individual must have at least 3 years of experience in the Tour and Travel Business in providing Vehicle/taxi in the Government/Semi Govt. Sections/Autonomous Bodies etc. experience certificates, award letters and performance certificate issued by Government/Semi Govt. Sections/ Autonomous Bodies should be submitted along with bids
10. In the event of theft, loss, accident or any dispute with any local Govt. Authority. HSRLM will not be responsible and vehicle owner/firm/contractor will settle the claim himself at his risk and cost. The vehicle provided by the firm/contractor will be an authorized vehicle to be given on hire as a taxi to HSRLM and any lapse on this issue will be the responsibility of the service provider.
11. Any injury/accident to driver or to any other person due to lapse on the part of the driver




shall be responsibility of firm/ contractor.

12. The firm/contractor will be duty bound to make available the vehicle to HSRLM even in the case of Law & order problem or any unforeseen emergency situations.
13. Driver having good conduct and behavior will be provided by the owner of taxi. In case of any misconduct on the part of driver, owner will be responsible.
14. HSRLM reserves the right to accept or reject any tender, and to annul the bids process and reject all bids at any time prior to contract award, without thereby incurring any liability to bids or assigning any reason thereof.
15. Finance bid must includes following:-

| Sr. No. | Journey Type             | Time/Distance  | Charges         | Other                        |
|---------|--------------------------|--|-----------------|------------------------------|
| 1.      | Local Journey            | 8 Hours/80 Km  | To be Submitted | Extra Hour/Km Charges        |
| 2.      |                          | 4 Hours/40 Km  | -do-            | -do-                         |
| 3.      | Outstation Journey       | Minimum Km per Day   | -do-            | Km charges and Night Charges |
| 4.      | Hill Area Charges        | Per Km Charges   | -do-            | Km charges and Night Charges |
| 5.      | Garage to Garage Charges | Maximum 5 Km on each side for local and Outstation Journey | -do-            | NA                           |

16. All disputes will be settled with-in jurisdiction of HQ of HSRLM at Panchkula.

  
Chief Executive Officer  
Haryana State Rural Livelihoods Mission  
Panchkula